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<https://arrowheadconsulting.ca/job/general-manager-financial-communications-and-other-business-services-noc-00012/>

General Manager – Financial, Communications and other Business services (NOC 00012).

Description

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Senior managers in financial, communications and other business services are usually appointed by a board of directors, to which they report. They work either alone or in conjunction with the board of directors to develop and establish objectives for the company, and to develop or approve policies and programs. They plan, organize, direct, control and evaluate, through middle managers, the operations of their organization in relation to established objectives. They work in establishments throughout the telecommunications, finance, insurance, real estate, and data processing, hosting and related services industries as well as other business service industries or they may own and operate their own business.

Responsibilities

Job duties

Here are some of the main activities and tasks that Senior managers – financial, communications and other business services have to perform, and some of the physical demands they involve:

- Determine the company's mission and strategic direction as conveyed through policies and concrete objectives which are met through the effective management of human, financial and material resources
- Authorize and organize the establishment of major departments and associated senior staff positions
- Allocate material, human and financial resources to implement organizational policies and programs; establish financial and administrative controls; formulate and approve promotional campaigns; and approve overall human resources planning
- Select middle managers, directors or other executive staff; delegate the necessary authority to them and create optimum working conditions
- Represent the organization, or delegate representatives to act on behalf of the organization, in negotiations or other official functions.

Workplaces and employers

Here are the typical workplaces where Senior managers – financial, communications and other business services are employed and some of their main characteristics:

- Business service industries
- Establishments throughout the telecommunications, finance, insurance, real estate, data processing, hosting and related services industries
- Self-employed

Hiring organization

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Employment Type

Full-time

Beginning of employment

ASAP

Duration of employment

Permanent

Industry

Senior Management Occupations

Job Location

Edmonton, Alberta, Canada

Working Hours

9 AM TO 5 PM

Base Salary

\$ 36/hr - \$ 39.21/hr

Date posted

May 1, 2025

Valid through

31.05.2025

Qualifications

Employment requirements

This is what you typically need for the job.

- A university degree in business administration, commerce, computer science or other discipline related to the service provided is usually required.
- Several years of experience as a middle manager in financial, communications or other business services are usually required.
- Specialization in a particular functional area or service is possible through specific university training in that area or through previous experience.
- Senior managers in finance usually require a professional accounting or financial designation.