ArrowHead Recruitments & Consulting

https://arrowheadconsulting.ca/job/data-administrator-21223/

Data Administrator (21223)

Description

Description

Database analysts design, develop and administer data management solutions. Data administrators develop and implement data administration policy, standards and models. They are employed in information technology consulting firms and in information technology units throughout the private and public sectors.

Responsibilities

Job duties

Here are some of the main activities and tasks that Database analysts and data administrators have to perform, and some of the physical demands they involve:

- Database analysts
- Collect and document user requirements
- Design and develop database architecture for information systems projects
- Design, construct, modify, integrate, implement and test data models and database management systems
- Conduct research and provide advice to other informatics professionals regarding the selection, application and implementation of database management tools
- Operate database management systems to analyze data and perform data mining analysis
- May lead, coordinate or supervise other workers in this group.
- Data administrators
- Develop and implement data administration policy, standards and models
- Research and document data requirements, data collection and administration policy, data access rules and security
- Develop policies and procedures for network and/or Internet database access and usage and for the backup and recovery of data
- Conduct research and provide advice to other information systems professionals regarding the collection, availability, security and suitability of data
- Write scripts related to stored procedures and triggers
- May lead and coordinate teams of data administrators in the development and implementation of data policies, standards and models.

Qualifications

Employment requirements

This is what you typically need for the job.

- A bachelor’s degree or college program, usually in computer science, computer engineering, or mathematics is usually required.

Hiring organization
ArrowHead Recruitments & Consulting

Employment Type
Full-time

Beginning of employment
ASAP

Duration of employment
Permanent

Industry
Information Technology (IT)

Job Location
Fort Mcmurray, Alberta, Canada

Working Hours
9 AM TO 5 PM

Base Salary
$ 32.23 - $ 35.43

Date posted
May 1, 2025

Valid through
31.05.2025

- Computer programming and related experience is usually required.